



Wellington Park
Management Trust

**AGENDA AND RESOLUTIONS OF A MEETING OF THE WELLINGTON PARK
MANAGEMENT TRUST HELD AT 9 AM ON FRIDAY 9 FEBRUARY 2018 IN THE
HOBART COUNCIL CENTRE**

1. ATTENDANCE AND APOLOGIES

PRESENT: Dr C Mucha (Chairperson)
Alderman P Cocker (HCC)
Alderman D Thomas (HCC)
Mr L Stapleton (TasWater)
Ms R Warrener (Tourism Tasmania)
Mr B Goodsir (deputy member DPIPWE)
Ms J Fry (deputy member PWS)

APOLOGIES: Mr A Rushton (PWS)
Ms L Wilson (DPIPWE)
Mr T McMullen (GCC)

**2. DISCLOSURES OF INTERESTS AND RELATED PARTY INTERESTS IN AGENDA
ITEMS**

Nil.

**3. CONFIRMATION OF MINUTES FROM THE MEETING HELD ON 24 NOVEMBER
2017**

The Trust accepted the minutes of the meeting held on 24 November 2017 as true and correct. The minutes were signed.

**4. CONFIRMATION OF MINUTES FROM THE ADDITIONAL MEETING HELD ON 10
JANUARY 2018**

The Trust accepted the minutes of the meeting held on 10 January 2018 as true and correct. The Minutes were signed.

5. WORK HEALTH AND SAFETY REPORT

NOTE¹ A WHS report is a standing item at all Trust meetings.

No staff or visitor incidents were reported in the period since the previous Trust meeting on 24 November 2017. One contractor incident involving a helicopter accidentally releasing a load of gravel being delivered for track work reported. There were no injuries and only minor damage.

The Trust resolved that the report be received and noted.

NEW BUSINESS

6. WELLINGTON PARK OFFICE STRATEGIC REVIEW (STAGE 2)

Resolved that:

1. The report be received and noted.
2. The Trust endorses the report on Stage 2 of the Wellington Park office strategic review.
3. The Trust Manager seeks a financial commitment from one or more Park management agencies over two years to enable the Trust to commence preparation of the Visitation and Recreation Strategy, or alternatively provide a suitable person on secondment or similar basis to be negotiated with the Trust.
4. The Trust Manager convenes a working group of Trust members to prepare a brief for the Visitation and Recreation Strategy.

7. REMOTE PILOTED AIRCRAFT (RPA) USAGE POLICY AND PERMIT APPLICATION FORM

Resolved that:

1. The report be received and noted.
2. The Trust approves the draft RPA use policy and permit application procedures attached to the report with an amendment to allow permits to be issued for recreational use of RPA to persons with a Remote Pilot Licence.

8. TRUST RECRUITMENT POLICY AND PROCEDURES

Resolved that:

1. The report be received and noted.
2. The Trust approves the draft Recruitment Policy and Procedures with the inclusion of the option to advertise positions on various job websites as well as, or instead of, the print media.

9. HALF YEAR BUDGET UPDATE

Resolved that:

1. The report be received and noted.
2. The Trust approves the additional expenditure noted in clause 4.1 in report.

10. AGENDA PRIORITIES FOR THE TRUST MEETING IN APRIL 2018

Resolved that:

1. The report be received and noted.
2. The Trust agrees on the priority items listed in the report for the next Trust meeting on 20 April with the Strategic Plan implementation review postponed to the meeting on 6 July.
3. The Trust Manager sends out calendar invitations for the scheduled Trust meetings in 2018.

11. HERITAGE SITES AND PRECINCTS SUITABLE FOR LISTING ON THE TASMANIAN HERITAGE REGISTER

Resolved that:

1. The report be received and noted.
2. The Trust proceed with the nomination for listing on the Tasmanian Heritage Register of the historic heritage sites within Wellington Park listed in Attachment 3 of the report that are already well documented.
3. The Trust proceeds with nominating the additional high priority sites listed in Attachment 3 of the report when the resources for preparing the nominations are available.

12. AUTHORITY UNDER CABLE CAR (*KUNANYI/MOUNT WELLINGTON*) FACILITATION ACT 2017 TO ENTER AND CARRY OUT WORKS IN WELLINGTON PARK

Resolved that:

1. The report be received and noted.
2. The Trust Manager liaises with the Department of State Growth and Hobart City Council to establish a protocol to support implementation of the Authority.

13 DISCUSSION OF PARK ACTIVITY ASSESSMENT (PAA) REQUIREMENTS FOR DEVELOPMENT AND OPERATION OF CABLE CAR

Resolved that:

1. The report be received and noted.
2. The Manager seeks clarification on the scale of fees the Trust can charge for permit applications.
3. The Manager seeks resourcing support from other Park management agencies.

14 WELLINGTON PARK MANAGEMENT TRUST PLANNING CALENDAR FOR 2018

Item for information only.

15 REVISED AND EXPANDED TRACK USERS CODE OF CONDUCT PROGRESS REPORT

Item for information only.

16. UPDATE ON PROGRESS WITH THE DRINKING WATER CATCHMENT MANAGEMENT PLAN

Verbal report for information only.

17. PROPOSED UPGRADE OF JEFFERYS TRACK

Verbal report for information only.

18 REPORTS ON OFFICE ACTIVITIES SINCE THE LAST MEETING

Item for information only, no discussion.

OTHER BUSINESS

VISITATION AND RECREATION STRATEGY WORKING GROUP

Members agreed to create a small working group to develop a brief for the Visitation and Recreation Strategy (resolution included in Item 6).

NEXT MEETING

20 April 2018.

There being no further business the meeting closed at 11:15 am.