



AGENDA AND RESOLUTIONS OF A MEETING OF THE WELLINGTON PARK MANAGEMENT TRUST HELD AT 2:30 PM ON TUESDAY 21 FEBRUARY 2017, IN THE HOBART COUNCIL CENTRE

1. ATTENDANCE AND APOLOGIES

PRESENT: Dr C Mucha (Chairperson)
Ms L Wilson (DPIPWE)
Alderman D Thomas (HCC)
Alderman P Cocker (HCC))
Mr L Stapleton (TasWater)
Ms R Warrener (Tourism Tasmania)
Mr S Breen (deputy) (Parks and Wildlife Service)

APOLOGIES: Mr A Rushton (PWS)

2. DISCLOSURES OF INTERESTS IN AGENDA ITEMS

Nil.

3. CONFIRMATION OF MINUTES FROM THE MEETING HELD ON 9 DECEMBER 2016

The Trust accepted the minutes of the meeting held on 9 December 2016 as true and correct. The minutes were signed.

5. WORK HEALTH AND SAFETY REPORT

NOTE¹ A WHS report is a standing item at all Trust meetings. Reported incidents since the last Trust meeting are summarised below.

WHS Issue	Since last report	Since 1 July 2016
Lost time injury	none	none
Hazards identified through incident/near hit reports	none	none
Staff incidents reported	none	none
Visitor incidents reported	1	4
Contractor incidents reported	0	1

1- Notes in grey are provided for clarification and are not part of the meeting minutes.

Resolved that:

1. The report be received and noted.
2. The Manager advises the Trust's insurer of the incident on the Pillinger Drive Track and the claim for compensation, and seeks its advice on a response.
3. The Manager prepares a response to the letter from Mr Andrew Wilkie M P in consultation with the Trust's insurer and Hobart City Council.

NEW BUSINESS

6. DRAFT STRATEGIC PLAN FOR APPROVAL

Resolved that:

1. The report be received and noted.
2. The Trust endorses the draft Strategic Plan and Resourcing Plan.
3. The Chairperson and the Manager investigate packaging information to the key stakeholders and discuss funding opportunities with the Minister's office.

7. REVISED POLICY AND CRITERIA FOR CONSIDERING REQUESTS TO DIVERT WATER FROM WATERCOURSES IN THE PARK

Resolved that:

1. The report be received and noted.
2. The Trust endorses the draft Consideration of Applications for Water Diversions and Related Infrastructure in Wellington Park Policy and Guidelines.
3. The Manager drafts an appropriate application form for water diversion which includes an appropriate fee and notes that each application will be considered on its merits.

8. REVIEW OF TRAIL AND TRACK NAMES AND RECOMMENDED CHANGES

NOTE¹ This item dealt with unnamed fire trails and names of tracks and trails that were duplicated or confusing.

Resolved that:

1. The report be received and noted.
2. The Trust endorses the recommended changes to the names of various tracks and trails in the Park and new names for unnamed tracks and trails.
3. The Manager notifies the Nomenclature Board of Tasmania of the proposed name changes on behalf of the Trust.
4. The Manager informs the emergency services and other stakeholders of the name changes approved by the Nomenclature Board.

9. PILLINGER DRIVE TRACK SHARED USE TRIAL PROGRESS REPORT

Resolved that:

1. The report be received and noted.
2. The shared use trial of the Pillinger Drive Track be extended to the end of June 2017.
3. Track users and the community be informed of the extension of the shared use trial as outlined in Clause 6.1 of the report attached to item 9 of the Wellington Park Management Trust agenda of 21 February 2017.
4. Further track usage and condition monitoring be carried out as outlined in Clause 4.2 of the report attached to item 9 of the Wellington Park Management Trust agenda of 21 February 2017.

10. POLICY ON THE USE AND ENGAGEMENT OF VOLUNTEERS

Resolved that:

1. The report be received and noted.
2. The Trust endorses the draft Policy and Procedures for the Engagement of Volunteers.

11. REVIEW OF TRUST HUMAN RESOURCES POLICIES

Resolved that:

1. The report be received and noted.
2. The Trust endorses the revised human resources policies attached to item 11 of the Wellington Park Management Trust agenda of 21 February 2017.

12. AGENDA PRIORITIES FOR TRUST MEETING IN MAY 2017

Resolved that:

1. The report be received and noted.
2. The Trust endorses the priority items for the next Trust meeting.
3. The Trust endorses the dates for the remaining scheduled meetings in 2017.

13. DRINKING WATER CATCHMENT MANAGEMENT PLAN UPDATE

Verbal report for information only.

14. UPDATE ON THE 'EPIC' MOUNTAIN BIKE TRACK PROJECT

Resolved that the report be received and noted.

15. WELLINGTON PARK MANAGEMENT TRUST PLANNING CALENDAR FOR 2017

Item for information only

16. TRUST BUDGET UPDATE FOR THE PERIOD JULY 2016 TO DECEMBER 2016

Item for information only

17 ORGANISATIONAL RISK MANAGEMENT WORKSHOP

Item for information only

18 PROPOSAL TO UPGRADE JEFFERYS TRACK

Verbal report for information only.

19 REPORTS ON OFFICE ACTIVITIES SINCE THE LAST MEETING

Resolved that the reports dated 6 January 2016 and 8 February 2017 be received and noted.

NEXT MEETING

Wednesday 3 May 2017 at 3:00pm.

There being no further business the meeting closed at 5:00 pm.