



**Wellington Park**  
*Management Trust*

**AGENDA AND RESOLUTIONS OF A MEETING OF THE WELLINGTON PARK  
MANAGEMENT TRUST HELD AT 8:30 AM ON TUESDAY  
16 FEBRUARY 2016, IN THE HOBART COUNCIL CENTRE**

**1. ATTENDANCE AND APOLOGIES**

PRESENT: Dr C. Mucha (Chairperson)  
Dr J. Whittington (DPIPWE)  
Ms R. Warrener (Tourism Tasmania)  
Alderman D. C. Thomas (HCC)  
Alderman P. S. Cocker (HCC)  
Alderman H. Nielsen (GCC)  
Mr A. Rushton (Parks and Wildlife Service)  
Mr L. Stapleton (TasWater)

APOLOGIES: Nil

**2. DISCLOSURES OF INTERESTS IN AGENDA ITEMS**

Nil.

**3. CONFIRMATION OF MINUTES FROM THE MEETING HELD ON 20 NOVEMBER  
2015**

The minutes were signed.

**4. WORK HEALTH AND SAFETY REPORT**

NOTE<sup>1</sup> A WHS report is a standing item at all Trust meetings. Reported incidents since the last Trust meeting are summarised below.

Issue	Hazards and Incidents Reported
Lost time injury since last meeting	none
Lost time injury since 1 July 2015	none
Hazards identified through incident/near hit reports since last meeting	none

Issue	Hazards and Incidents Reported
Staff incidents reported since last meeting	<ul style="list-style-type: none"> <li>• One incident of damage to Trust vehicle</li> <li>• Damage to HCC mobile phone being used by the Park Ranger</li> </ul>
Visitor incidents reported since last meeting	<ul style="list-style-type: none"> <li>• Walker injured on Breakneck Track</li> <li>• Mountain bike rider injured on North South Track near Junction Cabin (assisted by WP Ranger)</li> <li>• 2 Walkers lost in the Lost World area (guided to Pinnacle Road by the WP Ranger)</li> </ul>
Contractor incidents reported since last meeting	none

## **NEW BUSINESS**

### **5. TERMS OF REFERENCE FOR MANAGEMENT ADVISORY COMMITTEE**

NOTE<sup>1</sup> This item dealt with the establishment of a committee of representatives of the Park management agencies to advise the Trust Manager and coordinate larger projects in the Park.

Resolved that:

1. The report be received and noted.
2. The Trust approves the establishment of a Management Advisory Committee to function as an advisory body to the Trust's Manager.
3. The Trust endorses the draft Terms of Reference, with minor amendment, for the Management Advisory Committee.
4. The Manager seeks nomination of appropriate members for the Management Advisory Committee from the Park management agencies and Tourism Tasmania.
5. A review of the Terms of Reference for the Management Advisory Committee to be conducted within 12 months with a further report to be provided to the Trust detailing the outcome.

### **6. CORPORATE PLAN OUTLINE AND PRIORITIES**

NOTE<sup>1</sup> The Trust is preparing a Corporate Strategic Plan to guide its activities and set priorities for the next 5 years.

Resolved that:

1. The report be received and noted.
2. The proposed framework of the draft Wellington Park Management Trust Strategic Plan Outline 2016 – 2020 to be further developed and discussed at the next Trust meeting scheduled for 19 April 2016.

## **7. TRUST MEMORANDUM OF UNDERSTANDING WITH HOBART CITY COUNCIL**

Resolved that:

1. The report be received and noted.
2. The Trust approves the Memorandum of Understanding with the Hobart City Council as attached to the report.
3. The Trust Manager informs the General Manager of the City of Hobart that the Memorandum of Understanding has been approved by the Trust and request that it be presented to the Council for approval.

## **8. WATER DIVERSION BY OLD FARM ROAD RESIDENTS**

Resolved that:

1. The report be received and noted.
2. The Manager to consult with TasWater in relation to an appropriate warning against use of the water for domestic purposes, particularly drinking and cooking.
3. The Manager to inform the residents on Old Farm Road who are taking water from the Park that the diversion and pipe will be removed in six months.

## **9. AGENDA PRIORITIES FOR NEXT TRUST MEETING**

Resolved that:

1. The report be received and noted.
2. The priority items for the next Trust meeting be as stated in the report, with the following amendments:
  - (i) Two hours be allocated to the discussion on the draft Corporate Plan;
  - (ii) A report on the implications of the TasWater quality risk assessment in relation to the 'Epic' track be included; and
  - (iii) The presentation by Worksafe Tasmania be postponed.

## **10. BENTWOOD COFFEE OPERATORS LICENCE**

NOTE<sup>1</sup> Bentwood Coffee is a mobile food vendor operating on a trial basis at the Springs under the Hobart City Council's mobile food vendor program and a commercial operator's licence from the Trust. This item provided an overview of the first 6 months of the trial.

Resolved that the report be received and noted.

## **11. TRUST PLANNING CALENDAR FOR 2016**

Resolved that the report be received and noted.

**12. TRIAL CONVERSION OF THE PILLINGER DRIVE TRACK AND UPPER PORTION OF MIDDLE TRACK TO SHARED USE**

**NOTE<sup>1</sup>** This item was a report on the first couple of months of a 6 month trial.

Resolved that the report be received and noted.

**13. HOBART CITY COUNCIL 'ONE MOUNTAIN' INFRASTRUCTURE PROJECT**

Resolved that:

1. The report be received and noted.
2. The Trust, in principle, support the three projects recommended in the 'One Mountain' prospectus noting possible water quality implications for the third project 'Revealing the Mountain's Heritage'.
3. The Manager to seek a meeting with TasWater and Hobart City Council to discuss possible water quality implications.
4. The Manager to write to the Hobart City Council advising that the Trust, in principle, support the 'One Mountain' infrastructure project, and offer the assistance of the Wellington Park office in further development of the projects.

**14. 'EPIC' TRACK UPDATE**

Resolved that:

1. The verbal reports from the Trust Manager and the Taswater member be received and noted.
2. The Manager to consult with Taswater on the implications of the water quality risk assessment for the 'Epic' track in relation to a possible re-route and other risk mitigation measures and report back to the Trust at it's April meeting.

**15. WORK HEALTH AND SAFETY PROCEDURES**

Resolved that the verbal report of the Trust Manager be received and noted.

**16. UPDATE ON SPRINGS DEVELOPMENT PROPOSAL BY CIRCA MORRIS NUNN ARCHITECTS**

Resolved that the verbal report of the Trust Manager be received and noted.

**17. CULTURAL HERITAGE PROTECTION IN THE MANAGEMENT PLAN**

Resolved that the verbal report of the Trust Manager be received and noted.

**18. FERN TREE PARK ENTRY NODE MASTER PLAN**

Resolved that the verbal report of the Trust Manager be received and noted.

## **19. TRUST MEETING DATES FOR 2016**

Resolved that:

1. The report be received and noted.
2. The Trust endorses the following 2016 meeting schedule:
  - 16 Feb 8:30 am – 11:30 am
  - 19 April 8:30 am – 12:00 pm (Corporate Plan)
  - 5 July 9:00 am – 11:30 am
  - 13 Sept 9:00 am – 11:30 am
  - 22 Nov 9:00 am – 11:30 am

## **20. REPORTS ON OFFICE ACTIVITIES SINCE THE LAST MEETING**

Resolved that the reports dated 2 December 2015, 8 January 2016 and 5 February 2016 be received and noted.

### **NEXT MEETING**

Tuesday 19 April 8.30 am.

There being no further business the meeting closed at 10.11 AM.