



Wellington Park
Management Trust

Distribution (18)

Trust Members (8)	
Dr Christine Mucha	Chairperson
Ms Louise Wilson	DPIPWE
Ald Damon Thomas	Hobart City Council
Ald Jeff Briscoe	Hobart City Council (nominee awaiting appointment)
Mr Lance Stapleton	TasWater
Mr Ashley Rushton	Parks and Wildlife Service
Ms Rita Warrener	Tourism Tasmania
Ald Melissa Carlton	Glenorchy City Council
Deputy members (7)	
Ms Jen Fry	Parks and Wildlife Service deputy
Ald Tanya Denison	Deputy to Ald Thomas (nominee awaiting appointment)
Clr Helen Burnet	Deputy to Ald Briscoe (nominee awaiting appointment)
Mr Mark Jones	Tourism Tasmania deputy
Mr Ben Goodsir	DPIPWE deputy
Mr Ted Ross	Glenorchy City Council (nominee awaiting appointment)
Mr Heath Woolley	TasWater deputy
Copies for Information (3)	
Axel von Krusenstierna	Manager WPMT
Adrian Roth	Council Support Officer HCC
Paul Garnsey	GCC records
File Copy	

WELLINGTON PARK MANAGEMENT TRUST

Minutes

MINUTES OF A MEETING OF THE WELLINGTON PARK MANAGEMENT TRUST HELD AT 9:30 AM ON THURSDAY 14 FEBRUARY 2019, IN MEETING ROOM 206 OF THE HOBART COUNCIL CENTRE

NOTE

MINUTES OF TRUST MEETINGS ARE PUBLISHED ON THE WELLINGTON PARK WEBSITE FOLLOWING THEIR APPROVAL BY THE TRUST

INFORMATION IN THE PUBLISHED MINUTES MAY BE REDACTED IF THE TRUST CONSIDERS IT IS EXEMPT INFORMATION UNDER THE RIGHT TO INFORMATION ACT 2009

1. ATTENDANCE AND APOLOGIES

PRESENT: Dr C Mucha (Chairperson)
Ms R Warrener (Tourism Tasmania)
Mr A Rushton (PWS)
Alderman M Carlton (GCC)
Alderman D Thomas (HCC)
Alderman J Briscoe (HCC nominee)
Mr B Goodsir (DPIPWE deputy)

APOLOGIES: Ms L Wilson (DPIPWE)
Mr L Stapleton (TasWater)
Mr H Woolley (TasWater deputy)

2. DISCLOSURES OF INTERESTS AND RELATED PARTY INTERESTS IN AGENDA ITEMS

Nil.

3. CONFIRMATION OF MINUTES FROM THE MEETING HELD ON 30 NOVEMBER 2018

The Trust accepted the minutes of the meeting held on 30 November 2018 as true and correct. The minutes were signed.

4. ACTION TABLE – 14 February 2019

The Action Table was noted including:

- The operators of the Lost Freight café at the Springs have been asked for further information to support their request to be able sell alcoholic drinks in the Park.
- The induction session for new members to be organised when the appointments have been finalised.

5. WORK HEALTH AND SAFETY REPORT

The content of the report was discussed.

The Manager advised that no staff, visitor, Park management agency staff or contractor incidents had been reported since the last WHS report on 30 November 2018.

Subsequent to sending the agenda, a report was received that walkers had found an abandoned campsite and deceased person near Mount Patrick. Police investigated and advised that the person died many years ago. The Police also advised that there were no suspicious circumstances.

The Manager is waiting to hear from the Police as to whether any clean-up of the area is required

RESOLVED:

That the report be received and noted.

NEW BUSINESS

6. DRAFT WELLINGTON PARK REGULATIONS 2019

The content of the report was discussed.

The Manager advised that he had been working with the Office of Parliamentary Counsel to draft the new Wellington Park Regulations based on the Trust's recommendations from the workshop held on 19 December 2018. The following issues were noted:

- Drones do not need to be specifically mentioned in Regulation 15 as they are covered by the definition of "aircraft" used in the new regulation which is taken from Commonwealth legislation.
- The wording of subregulations 16(1)(c) and 17(c) are not clear and should be improved.
- The definition of "authorised person" in new Regulation 16 should also include contractors working for Trust management agencies.
- Need to check that the terms "authorised person" and "authorised officer" are used correctly throughout the new regulations as they have different powers and functions. Suggestion that the new regulations could refer to the Wellington Park Act for a definition of "authorised officer".

cont.../

Item No. 6 continued

- Suggestion that it would be an advantage if the Trust was able to close the Park, or part of the Park, by notice on the Wellington Park website (or similar) in an emergency, such as a bushfire, as well as by signs as allowed in new Regulation 22.
- Members asked the Manager to enquire if it is possible to add a general discretion clause to allow the Trust to act contrary to the regulations.
- Subregulation 30(3) needs to include "The Trust" as well as authorised officers.
- Lost Freight will require a permit to cover them handing out Trust pamphlets and information so that they aren't contravening the regulations.
- The Trust queried the low fee for permit applications allowed for in regulation 33(2)(c) given the scale and size applications may take.
- The Manager was asked to investigate if a regulation could be added to allow the Trust to charge an assessment fee for permit applications to recover assessment costs when necessary.
- Noted that there may be a more appropriate place for subregulation 34(5).

Action: The Manager to collate the Trust's comments on the draft Wellington Park Regulations 2019 and pass them on to the Office of Parliamentary Counsel.

RESOLVED

That: 1. The report be received and noted.

2. The Trust approves the draft *Wellington Park Regulations 2019* with the change noted for new subregulation 30(3), and subject to the comments raised during discussions being addressed.

7. REVISED TRUST WORK HEALTH AND SAFETY POLICY AND PROCEDURES

The content of the report was discussed.

The Manager noted that the new working alone procedure may require some changes as it is implemented.

RESOLVED

That: 1. The report be received and noted.

2. The Trust approves the revised WHS Policy and notes that the procedures may require further changes as they are implemented.

8. DRAFT AUTHORITY BY THE MINISTER FOR STATE GROWTH FOR EXPLORATORY WORKS BY THE MOUNT WELLINGTON CABLE CAR COMPANY

The content of the report was discussed.

The Manager advised that the Trust had received draft copies of an Authority to Enter Land (Wellington Park) and an Authority to Enter Land (Access Zone) with a request for comments on the draft Authority to Enter Land (Wellington Park). The Manager also noted that, subsequent to the distribution of the agenda, an announcement had been made that the Minister had provided the Mount Wellington Cable Car Company with the "Authority to Enter Land (Access Zone) for Council land outside Wellington Park.

The following issues were noted:

- Photos and site descriptions are needed prior to any destructive works being undertaken (pre-dilapidation report) to guide site rehabilitation.

cont.../

Item No. 8 continued

- Responsibility of all parties for visitor safety needs to be clarified.
- Extent of vegetation removal required for Authorised Activities needs to be assessed for each activity and minimised.
- An independent observer would help assure the public that works are being undertaken in accordance with the conditions of the Authority.
- The Trust is happy to provide a verbal as well as written site induction focussing on protecting Park values and known hazards around work sites.
- The Trust would like to receive copies of the various reports produced under the conditions of the Authority. Copies should also be provided to Hobart City Council.
- The Authority should be released to the public when finalised and the Trust be advised prior to its release.
- The Trust would like to have the opportunity to provide comment to the Minister around the protection of the natural resources that exist at each site and minimising the impact on those resources.

It was noted that the Minister is not required to include the comments submitted by the Trust in the Authority.

Action: The Manager to discuss the issues raised by the Trust with the Department of State Growth.

RESOLVED

- That:
1. The report be received and noted.
 2. The Trust approves the attached draft response to the Minister for State Growth subject to the consideration of comments raised during meeting.

9. REQUEST FOR UNEDITED COPIES OF TRUST MINUTES

The content of the report was discussed.

The Trust has received a letter from Hobart City Council requesting that unedited Trust minutes be made available to the elected representatives of Council who are not Trust members.

The following issues were noted:

- Trust meeting minutes cannot be released until approved by the Trust.
- Meeting minutes are not exempt under the *Right to Information Act 2009* (RTI) though some information within the minutes may be exempt under the RTI Act.

RESOLVED

- That:
1. The report be received and noted.
 2. The Trust agrees to publish the full approved minutes of its meetings on the Wellington Park website but with any information that would be considered exempt information under the *Right to Information Act 2009* redacted.
 3. The Trust's Governance Policy be amended to include the new process for publishing approved Trust minutes in Resolution 2.
 4. The Trust Manager advises the General Manager of Hobart City Council that the Trust has resolved to publish its full minutes on the Wellington Park website when approved, and elected Council members will be able to obtain copies there.

10. AGENDA PRIORITIES FOR NEXT TRUST MEETING

The content of the report was discussed.

Members suggested that an induction, welcome and orientation session for new Trust members be held before the next meeting.

Proposed meeting times for the remainder of 2019 have been set for a Wednesday. Members were asked to notify the Manager if they could not attend.

Action: Trust Chairperson and Manager prepare an induction session for new members and deputies which covers: how the Park is set up and functions, WPO resources, funding, governance and meeting procedures, current major issues.

RESOLVED

That: 1. The report be received and noted.

2. The Trust Manager confirms the schedule for the remainder of 2019 with members.

3. The Trust agrees on the priority items for the next Trust meeting listed in the report.

ITEMS FOR INFORMATION

11. TRUST PLANNING CALENDAR FOR 2019

The content of the report was discussed.

RESOLVED:

That the report be received and noted.

12. PROGRESS REPORT ON THE VISITATION AND RECREATION STRATEGY

Verbal report from the Trust Manager.

The Manager advised that further funding is being sought for the project but is not required for employment of the Project Manager.

Hobart City Council has agreed to help prepare documentation and advise on the recruitment process for the Project Manager.

RESOLVED:

That the report be received and noted.

13. REPORT ON RECENT BUSHFIRES IN WELLINGTON PARK

Verbal report by the Manager.

The Manager reported that a lightning strike started a bushfire on the north eastern slopes of Tom Thumb on 16 January. The Manager noted that this is the first time there has been a fire started by a lightning strike recorded in the Park. The fire was contained by the TFS after 2 days having burnt an area of about 5 ha. Fire trails and walking tracks in the vicinity of the fire were closed to visitors until it was extinguished.

The whole Park was closed on 4 and 25 January due to forecast Extreme fire danger. The Glenorchy section of the Park remained closed on 26 and 27 January. Tour operators were notified and signs put up at main access points.

Three fires were lit by an arsonist along the Knights Creek Trail during a Total Fire Ban on 30 January but were quickly extinguished by the TFS. The Police are investigating.

cont.../

Item No. 13 continued

RESOLVED:

That the report be received and noted.

**14. UPDATE ON PROGRESS WITH THE DRINKING WATER CATCHMENT
MANAGEMENT PLAN**

As there was no TasWater representative at the meeting, this item was deferred to the next Trust meeting.

15. REPORTS ON OFFICE ACTIVITIES SINCE THE LAST MEETING

Item for information only, no discussion.

OTHER BUSINESS

Opening Trust meetings to the public was discussed. It was noted that other statutory authorities do not have open board meetings and it is not a requirement of the *Wellington Park Act 1993*. Members decided to see if it would be possible to hold a number of 'open forums' each year where the Trust could discuss issues with the public.

NEXT MEETING

Tuesday 9 April 2019

There being no further business the meeting closed at 12:11 pm.